

AMSTERDAM WATER DISTRICT

2941 South State Hwy 59
Merced, CA 95341
TEL: (209) 658-8487

MEETING NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE AMSTERDAM WATER DISTRICT BOARD OF DIRECTORS

October 12, 2021 @ 1:00 PM

Alternate formats of this agenda will be made available upon request by qualified individuals with disabilities. Appropriate interpretive services for this meeting will be provided, if feasible, upon advance request by qualified individuals with disabilities. Please contact the Interim Agency Secretary at (209) 658-8487 for assistance and allow sufficient time to process and respond to your request.

PLEASE TAKE NOTICE that the Regular Meeting of the Board of Directors of the Amsterdam Water District will be held on October 12, 2021, at 1:00 PM. VIA Teleconference due to COVID-19 restrictions.

<https://us02web.zoom.us/j/591457536?pwd=bU9PaFhGUDRaU1dVei9tTlo5dkR4QT09>

Conference call in number: (669)-900-9128, Passcode: 1234, Meeting ID: 591 457 536

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
 - a. Interested persons in the audience are welcome to introduce any topic within the Agency's jurisdiction. No action may be undertaken on any item not appearing on the posted agenda, except that the Board may briefly respond to the comments, refer the matter to staff, or request it to be placed on a future agenda.
4. **BOARD TO CONSIDER APPROVAL OF THE JULY 1, 2021 SPECIAL BOARD MEETING MINUTES**
5. **BUDGET**
 - a. Board to Review and Consider Approval of the Payable List and Budget to Actual Report
6. **BOARD TO CONSIDER APPROVAL OF THE FY2022 BUDGET AND VOLUNTARY ASSESSMENT**
7. **BOARD TO APPROVE THE OATH OF OFFICE FOR CRAIG JOHNSON AND KAREN CRANE McNAB; BOTH OF WHOM WILL HAVE FOUR YEAR TERMS ENDING IN 2025**
8. **GROUNDWATER SUSTAINABILITY AGENCY: UPDATE**
9. **BOARD MEMBER REPORTS**
 - a. Board Members may provide a brief report on notable topics of interest.
10. **OTHER BUSINESS**
11. **NEXT BOARD MEETING DATE – NOVEMBER 9, at 1:00 pm**
12. **ADJOURNMENT**

Amsterdam Water District
Special Board of Director Meeting Minutes

July 1, 2021

ZOOM MEETING

ATTENDANCE

DIRECTORS

Bert Crane Jr:	President
Mary Crane Couchman:	Vice President
Benjamin Crane:	Secretary
Karen Crane McNab:	Director
Craig Johnson:	Director

OTHERS

Brad Samuelson:	Water & Land Solutions, LLC
Mike Gardner:	Water & Land Solutions, LLC
Art Godwin:	Robbins, Godwin, et al.
Ed Spinardi:	Spinardi & Jones

CALL TO ORDER

President Crane called the meeting to order at 1:00 pm.

ROLL CALL

Mr. Gardner stated that all Directors were on the Zoom call.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Upon a motion by Director McNab and seconded by Director Johnson, the May 11, 2021 minutes were unanimously approved.

BOARD TO CONSIDER APPROVAL OF THE FINANCIAL REPORT AND PAYMENT OF BILLS

Upon a motion by Director Ben Crane and seconded by Director Johnson, the financial report and payment of bills were unanimously approved.

BOARD TO REVIEW AND CONSIDER APPROVAL OF A NOTICE OF ELECTION FOR AN AMSTERDAM WATER DISTRICT GENERAL ELECTION SCHEDULED TO BE HELD ON NOVEMBER 2, 2021

Upon a motion by Director Couchman and seconded by Director Ben Crane, the Notice of Election was unanimously approved.

GROUNDWATER SUSTAINABILITY AGENCY UPDATE

Mr. Samuelson reported that the Merced GSA is proposing to create 6 subbasin Sustainability Zones within the GSA based on hydrology and geo-political boundaries. Amsterdam Water District could be limited on trading groundwater credits only within its Sustainability Zone.

Also, the Merced GSA proposed a 5-year demand reduction plan in the amount of 15,000 acre feet over the next 5 years. Mr. Samuelson indicated the plan was not well received.

BOARD MEMBER REPORTS

Director Bert Crane Jr:	No report
Director Couchman:	No report
Director Benjamin Crane:	No report
Director Johnson:	No report
Director McNab:	Director McNab thanked Mr. Samuelson for the work he did with MID in regard to removing Lot 52 from their boundary.

ANY OTHER BUSINESS

No items to report.

NEXT BOARD MEETING DATE

August 10, 2021, at 1:00 pm.

ACTION ITEMS

Let Karen and Craig know the proper steps for the re-election in November.

Make a list of the forms and timelines that the Directors need to sign (annually, bi-annually).

ADJOURNMENT

President Crane adjourned the meeting at 1:36 pm.

Secretary
Benjamin C. Crane

Amsterdam Water District

**Payable List
October 12, 2021**

CK#	Date	Name	Deposit	Expense	Bank Balance	Description
					\$73,135.33	
4839	7/22/2021	Craig and Maureen Johnson	\$1,700.41		\$74,835.74	2nd Installment
202396	7/22/2021	Crane Cattle Company	\$6,131.83		\$80,967.57	2nd Installment
2141	7/27/2021	Karen Crane McNab	\$22,146.15		\$103,113.72	2nd Installment
1079	7/22/2021	Nancy Crane	\$243.08		\$103,356.80	2nd Installment
5693	7/22/2021	Roger Johnson	\$7,990.74		\$111,347.54	2nd Installment
19908	7/22/2021	Bert Crane Orchards, L. P.	\$29,494.34		\$140,841.88	2nd Installment
1156	7/22/2021	Crane Ag Land and Farming	\$1,004.93		\$141,846.81	2nd Installment
2448	8/9/2021	Mary Crane Couchman Trust	\$12,944.53		\$154,791.34	2nd Installment
3991	8/6/2021	Mary Crane Couchman Partn.	\$8,958.99		\$163,750.33	2nd Installment
1127	7/28/2021	Provost and Pritchard		\$127.40	\$163,622.93	June Website Hosting
1128	7/31/2021	RBG&M Attorneys at Law		\$390.00	\$163,232.93	July Professional Services
1129	7/31/2021	Spinardi & Jones		\$357.80	\$162,875.13	July Professional Services
1130	8/2/2021	Wagner & Bonisignore		\$482.50	\$162,392.63	July Professional Services
1131	8/1/2021	Water and Land Solutions		\$5,663.00	\$156,729.63	July Management Fee
1133	8/31/2021	Provost and Pritchard		\$49.00	\$156,680.63	July Website Hosting
1134	8/31/2021	Spinardi & Jones		\$214.80	\$156,465.83	Aug. Professional Services
1135	9/1/2021	Wagner & Bonisignore		\$1,233.75	\$155,232.08	Aug. Professional Services
1136	9/1/2021	Water and Land Solutions		\$5,663.00	\$149,569.08	Aug. Management Fee
	9/10/2021	Provost and Pritchard		\$39.20	\$149,529.88	Aug. Website Hosting
	9/30/2021	RBG&M Attorneys at Law		\$240.00	\$149,289.88	Sep. Professional Services
	9/30/2021	Spinardi & Jones		\$34.00	\$149,255.88	Sep. Professional Services
	10/1/2021	Wagner & Bonisignore		\$481.25	\$148,774.63	Sep. Professional Services
	10/2/2021	Water and Land Solutions		\$5,663.00	\$143,111.63	Sep. Management Fee
		Totals	\$90,615.00	\$20,638.70	\$143,111.63	

Amsterdam Water District

FY 2021 Budget to Actual

January - December

October 12, 2021

Adopted 11/10/2020

Description	Budget	2021		Estimated to Complete		
		Actual	%	Sep-Dec	Total	%
Revenue						
Assessment	\$171,985	\$178,148	104%	\$0	\$178,148	104%
Expenses						
O&M	\$171,956	\$65,524	38%	\$26,857	\$92,381	54%
Water						
Total	<u>\$171,956</u>					

\$29

Voluntary Assessment Irrigable(\$)	\$ 170,134
Voluntary Assessment Irrigable (\$/Ac)	\$ 44.27
Voluntary Assessment Non-Irrigable(\$)	\$ 1,851
Voluntary Assessment Non-Irrigable (\$/Ac)	\$ 0.66

Total Revenue \$171,985

Landowner Name	Acres			Total Assessment
	Irrigable	Non-Irrigable	Total	
Bert Crane Jr.	43	0	43	\$1,903.61
Bert Crane Orchards	1,287	166	1,453	\$57,085.05
Bert S. Crane & Nancy M. Crane 2004 Trust	0	737	737	\$486.16
Crane Ag Land and Farming	45	0	45	\$2,009.86
Bert S. Crane & Nancy M. Crane Irrevocable 1993 Trust	268	605	873	\$12,263.66
Craig and Maureen Johnson	76	55	131	\$3,400.82
Johnson Family 1992 Trust	361	0	361	\$15,981.47
Karen Crane McNabb LLC	993	503	1,496	\$44,292.31
Mary Crane Couchman Trust	365.7	688	1,054	\$16,643.74
Mary Crane Couchman Family Partnership L. P.	404	50	454	\$17,917.98
	<u>3,843</u>	<u>2,804</u>	<u>6,647</u>	<u>\$171,984.66</u>
	58%	42%	100%	

Adjusted Mary Crane Couchmans Acres (email dated 8-18-20)

**Amsterdam Water District
 FY 2021 Budget to Actual
 January - December
 October 12, 2021**

Operation & Maintenance

	Description	2021			Estimated to Complete		
		Budget	Actual	%	Sep-Dec	Total	%
I.	Administration						
a.	Management: WLS	\$67,956	\$50,967	75%	\$16,989	\$67,956	100%
b.	General Counsel	\$10,000	\$2,580	26%	\$7,420	\$10,000	100%
c.	Insurance	\$1,500	\$816	54%	\$684	\$1,500	100%
d.	Audit	\$3,000	\$4,000	133%	\$0	\$4,000	133%
e.	Supplies, Miscellaneous	\$500	\$0	0%	\$500	\$500	100%
f.	Accounting Services	\$2,500	\$2,081	83%	\$419	\$2,500	100%
g.	District Reserves (\$31,352)	\$0	\$0	0%	\$0	\$0	0%
h.	Website: P&P	\$1,500	\$655	44%	\$845	\$1,500	100%
	Sub	\$86,956	\$61,099	70%	\$26,857	\$87,956	101%
II.	Appropriative Water Right (SWRCB)						
a.	Flood Water Application	\$85,000	\$297	0.3%	\$0	\$297	0%
b.	Temporary Water Right Application	\$0.0	\$4,129	0.0%	\$0	\$4,129	
	Sub	\$85,000	\$4,425	\$0	\$0	\$4,425	\$0
	TOTAL	\$171,956	\$65,524	38%	\$26,857	\$92,381	54%

October 12, 2021

Operation & Maintenance

	Description	2021			Estimated to Complete			2022 Draft Budget	Increase- Decrease
		Budget	Actual	%	Sep-Dec	Total	%		
I.	Administration								
a.	Management: WLS	\$67,956	\$50,967	75%	\$16,989	\$67,956	100%	\$67,956	0%
b.	General Counsel	\$10,000	\$2,580	26%	\$7,420	\$10,000	100%	\$10,000	0%
c.	Insurance	\$1,500	\$816	54%	\$684	\$1,500	100%	\$1,500	0%
d.	Audit	\$3,000	\$4,000	133%	\$0	\$4,000	133%	\$4,000	33%
e.	Supplies, Miscellaneous	\$500	\$0	0%	\$500	\$500	100%	\$500	0%
f.	Accounting Services	\$2,500	\$2,081	83%	\$419	\$2,500	100%	\$3,000	20%
g.	District Reserves (\$31,352)	\$0	\$0	0%	\$0	\$0	0%	\$31,352	100%
h.	Website: P&P	\$1,500	\$655	44%	\$845	\$1,500	100%	\$1,000	-33%
	Sub	\$86,956	\$61,099	70%	\$26,857	\$87,956	101%	\$119,308	
II.	Appropriative Water Right (SWRCB)								
a.	Flood Water Application	\$85,000	\$297	0.3%	\$0	\$297	0%	\$0	-100%
b.	Temporary Water Right Application	\$0.0	\$4,129	0.0%	\$0	\$4,129		\$5,000	100%
	Sub	\$85,000	\$4,425	\$0	\$0	\$4,425	\$0	\$5,000	
	TOTAL	\$171,956	\$65,524	38%	\$26,857	\$92,381	54%	\$124,308	-28%

Amsterdam Water District
DRAFT FY 2022 Assessments

January - December

October 12, 2021

Adopted ??/??/????

Description	Budget
Revenue	
Assessment	\$124,308
Expenses	
O&M	\$124,308
Water	
Total	<u>\$124,308</u>
	<u>\$0</u>

	2022	2021
Voluntary Assessment Irrigable(\$)	\$ 122,941	\$ 170,134
Voluntary Assessment Irrigable (\$/Ac)	\$ 30.32	\$ 44.27
Voluntary Assessment Non-Irrigable(\$)	\$ 1,367	\$ 1,851
Voluntary Assessment Non-Irrigable (\$/Ac)	\$ 0.53	\$ 0.66
Total Revenue	\$124,308	

Landowner Name	Acres			Total Assessment
	Irrigable	Non-Irrigable	Total	
Bert Crane Jr.	43.00	0.00	43.00	\$1,303.65
Bert Crane Orchards	1,287.00	166.00	1,453.00	\$39,106.23
Bert S. Crane & Nancy M. Crane 2004 Trust	0.00	736.60	736.60	\$388.59
Crane Ag Land and Farming	45.40	0.00	45.40	\$1,376.42
Bert S. Crane & Nancy M. Crane Irrevocable 1993 Trust	268.00	605.00	873.00	\$8,444.26
Craig and Maureen Johnson	76.00	55.00	131.00	\$2,333.15
Johnson Family 1992 Trust	361.00	0.00	361.00	\$10,944.63
Karen Crane McNabb LLC	993.00	503.33	1,496.33	\$30,370.84
Mary Crane Couchman Trust	577.70	476.19	1,053.89	\$17,765.65
Mary Crane Couchman Family Partnership L. P.	404.00	49.85	453.85	\$12,274.58
	<u>4,055.10</u>	<u>2,591.97</u>	<u>6,647.07</u>	<u>\$124,308.00</u>
	61%	39%	100%	

Adjusted Mary Crane Couchmans Acres (email dated 8-18-20)

Separated out Nancy's and Bens Acres on the 2004 Trust as per phone call from Ben (9-17-2020)

Added 212 irrigated acres to Mary Crane Couchman Trust (July 2021)

**CERTIFICATE OF APPOINTMENT
AND OATH OF OFFICE**

State of California)
County of Merced County } **ss.**

This certifies that, **Karen Crane McNab**, has been appointed to the office of **Director, Amsterdam Water District**, Merced County, California, for a term of **4 years** commencing **October 12, 2021** and ending **December 5, 2025**.

IN WITNESS WHEREOF, I have hereunto affixed my hand and official seal this **October 12, 2021**.

Amsterdam Water District

Benjamin Crane, Secretary

State of California)
) **ss.**
County of Merced County)

I, **Karen Crane McNab**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate Signature)

Subscribed and sworn to (or affirmed) before me, this 12 day of October, 2021.

(Signature of Person Administering Oath)

Secretary

Title

**CERTIFICATE OF APPOINTMENT
AND OATH OF OFFICE**

State of California)
County of Merced County) *ss.*

This certifies that, **Craig Johnson**, has been appointed to the office of **Director, Amsterdam Water District**, Merced County, California, for a term of **4 years** commencing **October 12, 2021** and ending **December 5, 2025**.

IN WITNESS WHEREOF, I have hereunto affixed my hand and official seal this **October 12, 2021**.

Amsterdam Water District

Benjamin Crane, Secretary

State of California)
County of Merced County) *ss.*

I, **Craig Johnson**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate Signature)

Subscribed and sworn to (or affirmed) before me, this 12 day of October, 2021.

(Signature of Person Administering Oath)
Secretary

Title