

AMSTERDAM WATER DISTRICT

2941 South State Hwy 59
Merced, CA 95341
TEL: (209) 658-8487

MEETING NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE AMSTERDAM WATER DISTRICT BOARD OF DIRECTORS

May 11, 2021 @ 1:00pm

Alternate formats of this agenda will be made available upon request by qualified individuals with disabilities. Appropriate interpretive services for this meeting will be provided, if feasible, upon advance request by qualified individuals with disabilities. Please contact the Interim Agency Secretary at (209) 658-8487 for assistance and allow sufficient time to process and respond to your request.

PLEASE TAKE NOTICE that the regular meeting of the Board of Directors of the Amsterdam Water District will be held on May 11, 2021, at 1:00 PM. VIA Teleconference due to COVID-19 restrictions.

<https://us02web.zoom.us/j/591457536?pwd=bU9PaFhGUDRaU1dVei9tTlo5dkR4QT09>

Conference call in number: (669)-900-9128, Passcode: 1234, Meeting ID: 591 457 536

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

- a. Interested persons in the audience are welcome to introduce any topic within the Agency's jurisdiction. No action may be undertaken on any item not appearing on the posted agenda, except that the Board may briefly respond to the comments, refer the matter to staff, or request it to be placed on a future agenda.

4. BOARD TO CONSIDER APPROVAL OF THE MARCH 9, 2021 BOARD MEETING MINUTES

5. BUDGET

- a. Board to Review and Consider Approval of the Payable List and the Budget to Actual Report

6. BOARD TO REVIEW AND CONSIDER APPROVAL OF THE FY2020 FINANCIAL AUDIT REPORT

7. GROUNDWATER SUSTAINABILITY AGENCY: UPDATE

8. BOARD MEMBER REPORTS

- a. Board Members may provide a brief report on notable topics of interest.

9. OTHER BUSINESS

10. NEXT BOARD MEETING DATE – June 8, 2021, at 1:00 pm

11. ADJOURNMENT

Amsterdam Water District
Regular Board of Director Meeting Minutes

March 9, 2021

ZOOM MEETING

ATTENDANCE

DIRECTORS

Bert Crane Jr:	President
Mary Crane Couchman:	Vice President
Benjamin Crane:	Secretary
Karen Crane McNab:	Director
Craig Johnson:	Director

OTHERS

Mike Gardner:	Water & Land Solutions, LLC
Brad Samuelson:	Water & Land Solutions, LLC
Art Godwin:	Robbins, Godwin, et al.
Alan Doud:	Young Wooldridge, LLP
Mark Couchman:	The Silverado Group

CALL TO ORDER

President Crane called the meeting to order at 1:00 pm.

ROLL CALL

Mr. Gardner stated that all Directors were on the Zoom call.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Upon a motion by Director McNab and seconded by Director Johnson, the February 9, 2021 minutes were unanimously approved.

BOARD TO CONSIDER APPROVAL OF THE FINANCIAL REPORT AND PAYMENT OF BILLS

Upon a motion by Director Ben Crane and seconded by Director Couchman, the financial report and payment of bills were unanimously approved.

GROUNDWATER SUSTAINABILITY AGENCY UPDATE

Mr. Samuelson reported the Merced Groundwater Sustainability Agency has a new Board of Directors; Chair-Lloyd Pereira, Vice Chair-Nic Marchini, Directors-Eric Swenson, Gino Pedretti, and Mike Gallo.

Also, the GSA is working with Provost and Prichard to come up with 3 to 6 subbasin Sustainability Zones based on hydrology and geo-political boundaries. Amsterdam

Water District could be limited on where they could trade groundwater credits only within its Sustainability Zone.

MERCED IRRIGATION DISTRICT 10-YEAR WATER TRANSFER UPDATE

Mr. Samuelson reported on the key points of Merced Irrigation Districts (MID) last Board of Directors meeting that was held on March 2, 2021. MID is likely to allocate 2 ½ acre feet per acre to its in-district landowners at \$50 per acre foot. The decision has not been made regarding their ability to delivery water as part of the pending 10-Year Water Transfer Agreement. They are hoping to have a decision made by April 2021.

All AWD landowner agreements have been received and are acceptable.

BOARD MEMBER REPORTS

Director Bert Crane Jr:	No report
Director Couchman:	No report
Director Benjamin Crane:	No report
Director McNab:	No report
Director Johnson:	No report

ANY OTHER BUSINESS

No items to report.

NEXT BOARD MEETING DATE

April 13, 2021, at 1:00 pm.

ACTION ITEMS

No action items.

ADJOURNMENT

President Crane adjourned the meeting at 1:24 pm.

Secretary
Benjamin C. Crane

Amsterdam Water District

**Payable List
May 11, 2021**

CK#	Date	Name	Deposit	Expense	Bank Balance	Description
					\$101,791.02	
1102	3/25/2021	Provost and Pritchard		\$39.20	\$101,751.82	Feb. Website Hosting
1103	3/31/2021	RBG&M Attorneys at Law		\$150.00	\$101,601.82	Mar. Professional Services
1104	3/31/2021	Spinardi & Jones		\$269.40	\$101,332.42	Mar. Professional Services
1105	4/1/2021	Wagner & Bonisignore		\$206.25	\$101,126.17	Mar. Professional Services
1106	4/1/2021	Water and Land Solutions		\$5,663.00	\$95,463.17	Mar. Management Fee
1107	4/5/2021	Bryant L. Jolley, CPA		\$4,000.00	\$91,463.17	2020 Financial Audit
	4/20/2021	Provost and Pritchard		\$78.40	\$91,384.77	Mar. Website Hosting
	5/1/2021	Water and Land Solutions		\$5,663.00	\$85,721.77	Apr. Management Fee
	5/1/2021	Wagner & Bonisignore		\$206.25	\$85,515.52	Apr. Professional Services
	5/1/2021	Spinardi & Jones		\$447.00	\$85,068.52	Apr. Professional Services
		Totals	\$0.00	\$16,722.50	\$85,068.52	

**Amsterdam Water District
FY 2021 Budget to Actual
January - December**

May 11, 2021

Adopted 11/10/2020

Description	Budget	2021		Estimated to Complete		
		Actual	%	May-Dec	Total	%
Revenue						
Assessment	\$171,985	\$85,992	50%	\$85,992	\$171,985	100%
Expenses						
O&M	\$171,956	\$31,412	18%	\$143,191	\$174,603	102%
Water						
Total	<u>\$171,956</u>					

\$29

Voluntary Assessment Irrigable(\$)	\$ 170,134
Voluntary Assessment Irrigable (\$/Ac)	\$ 44.27
Voluntary Assessment Non-Irrigable(\$)	\$ 1,851
Voluntary Assessment Non-Irrigable (\$/Ac)	\$ 0.66

Total Revenue \$171,985

Landowner Name	Acres		Total	Total Assessment
	Irrigable	Non-Irrigable		
Bert Crane Jr.	43	0	43	\$1,903.61
Bert Crane Orchards	1,287	166	1,453	\$57,085.05
Bert S. Crane & Nancy M. Crane 2004 Trust	0	737	737	\$486.16
Crane Ag Land and Farming	45	0	45	\$2,009.86
Bert S. Crane & Nancy M. Crane Irrevocable 1993 Trust	268	605	873	\$12,263.66
Craig and Maureen Johnson	76	55	131	\$3,400.82
Johnson Family 1992 Trust	361	0	361	\$15,981.47
Karen Crane McNabb LLC	993	503	1,496	\$44,292.31
Mary Crane Couchman Trust	365.7	688	1,054	\$16,643.74
Mary Crane Couchman Family Partnership L. P.	404	50	454	\$17,917.98
	<u>3,843</u>	<u>2,804</u>	<u>6,647</u>	<u>\$171,984.66</u>
	58%	42%	100%	

Adjusted Mary Crane Couchmans Acres (email dated 8-18-20)

Amsterdam Water District
FY 2021 Budget to Actual
January - December
May 11, 2021

Operation & Maintenance

	Description	Budget	2021		Estimated to Complete		
			Actual	%	May-Dec	Total	%
I.	Administration						
a.	Management: Water & Land Solutions	\$67,956	\$22,652	33%	\$45,304	\$67,956	100%
b.	General Counsel	\$10,000	\$1,440	14%	\$8,560	\$10,000	100%
c.	Insurance	\$1,500		0%	\$1,500	\$1,500	100%
d.	Audit	\$3,000	\$4,000	133%	\$0	\$4,000	133%
e.	Supplies, Misc.	\$500		0%	\$500	\$500	100%
f.	Accounting Services	\$2,500	\$1,350	54%	\$1,150	\$2,500	100%
g.	District Reserves (\$31,352)	\$0			\$0	\$0	
h.	Wagner & Bonsignore	\$0	\$1,388		\$0	\$1,388	
i.	Merced Irrigation District	\$0.00	\$260		\$0	\$260	
	Sub	\$85,456	\$31,089	36%	\$57,014	\$88,103	103%
II.	Operations & Maintenance: Facilities						
a.	Repairs & Maintenance						
b.	PGE Power						
	Sub	\$0.00	\$0.00	0%	\$0	\$0	0%
III.	Merced Sub-basin: SGMA Compliance						
a.	GSA Participation	\$0					
b.	Website P&P (hosting & maintenance)	\$1,500	\$322	21%	\$1,178	\$1,500	100%
	Sub	\$1,500	\$322	0%	\$1,178	\$1,500	100%
IV.	Appropriative Water Right (SWRCB)						
a.	Flood Water Application (1of 4)	\$85,000.0	\$0.0	0%	\$85,000	\$85,000	0%
	TOTAL	\$171,956	\$31,412	18%	\$143,191	\$174,603	102%



AMSTERDAM WATER DISTRICT

2941 South State Hwy 59 - Merced, CA 95341

209-829-9914

April 1, 2021

Bryant L. Jolley, CPA
901 "N" Street, Suite 104
Firebaugh, California 93622

This representation letter is provided in connection with your audit of the financial statements of Amsterdam Water District, which comprise the respective financial position of the business-type activities as of December 31, 2020, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the disclosures (collectively, the "financial statements"), for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of April 1, 2021 the following representations made to you during your audit.

Financial Statements.

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated March 24, 2021, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.

- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the accounts.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the District is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the District from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Board of Directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the District and involves-
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the District's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or waste or abuse, whose effects should be considered when preparing financial statements.
- 17) At this time there are no known possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the names of the District's related parties and all the related party relationships and transactions, including any side agreements.

Government-specific

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
- 22) The District has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fund balance or net position.

- 23) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 24) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 25) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 26) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 27) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those non-audit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and preparing the state controller's report.
- 28) The District has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 29) The District has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 30) The financial statements include all component units, appropriately present majority equity interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 31) The financial statements include all fiduciary activities required by [GASBS No. 84](#).
- 32) The financial statements properly classify all funds and activities in accordance with [GASBS No. 34](#), as amended, and [GASBS No. 84](#).
- 33) All funds that meet the quantitative criteria in [GASBS Nos. 34](#) and [37](#) for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 34) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (non-spendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 35) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 36) Provisions for uncollectible receivables have been properly identified and recorded.
- 37) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 38) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 39) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.

- 40) We have appropriately disclosed the District's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 41) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.

Signature:



Brad Samuelson, General Manager

AMSTERDAM WATER DISTRICT

MANAGEMENT REPORT

FOR THE YEAR ENDED DECEMBER 31, 2020

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BRYANT L. JOLLEY

CERTIFIED PUBLIC ACCOUNTANTS

Bryant L. Jolley, C.P.A.
Ryan P. Jolley C.P.A.
Darryl L. Smith C.P.A.
Luis A. Perez C.P.A.
Lan T. Kimoto
John P. Burt

Board of Directors
Amsterdam Water District
Merced, California

We have audited the financial statements of the Amsterdam Water District (the "District") for the year ended December 31, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter dated March 24, 2021. Professional standards require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2020. We noted no transactions entered into by District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no sensitive estimates affecting the District's financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole. We did not identify any significant audit adjustments.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 1, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

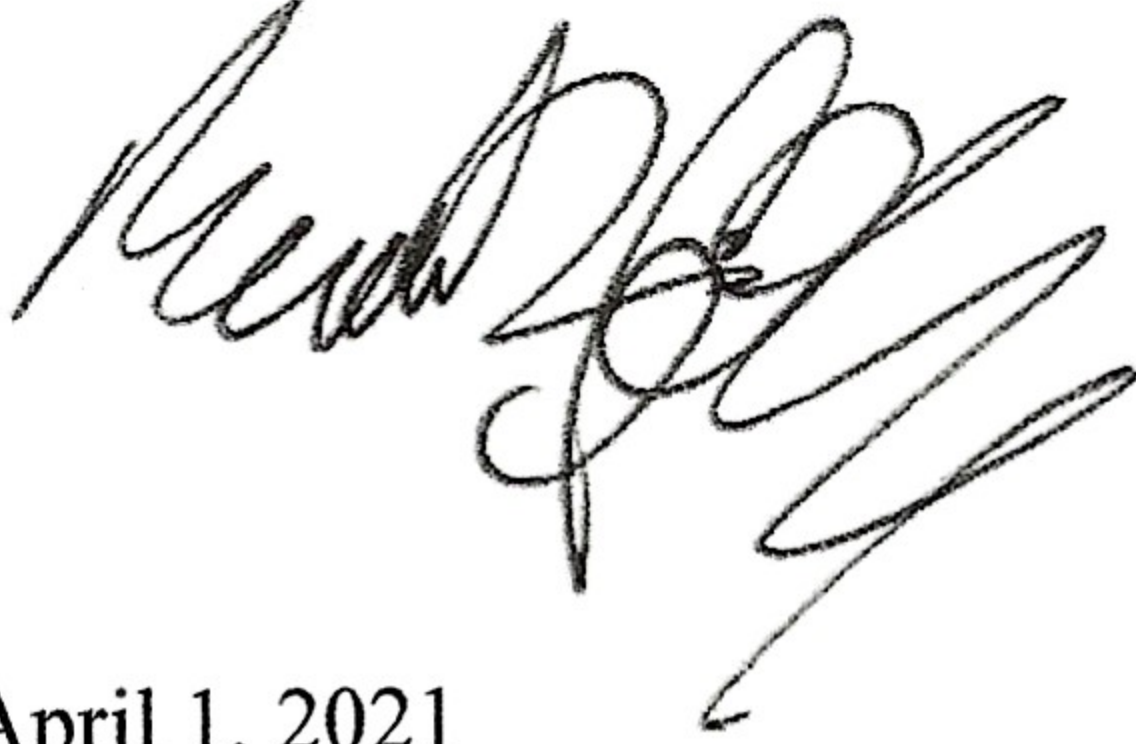
We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Management's Discussion and Analysis, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to be "Mark J. [unclear]", written in a cursive style.

April 1, 2021